

# RULES & REGULATIONS FOR TABLE TENNIS / FUNCTION ROOM

1. Daily opening hours are from 6:30 a.m. to 10:30 p.m.
2. For table tennis, the maximum number of users is 8 persons. For other events, the room may accommodate not more than 50 persons. The Manager reserves the right to regulate the number of users at any one time.
3. Guests shall be accompanied by a resident at all times. Children under the age of 12 shall be accompanied by adults.
4. Prior booking must be made on a first-come-first-served basis.
5. No ball games (or badminton) shall be allowed other than table tennis.
6. No coaching services are permitted unless approved by the Management.
7. Apart from table tennis, other uses of the room are also governed by independent rules and regulations of the Function Room. These will be provided at the time of your booking.
8. Please keep the room clean and tidy and take care of all equipment provided.
9. Users shall be held wholly responsible for all damage/loss/mess and the cost of repair/replacement/cleaning in respect of the Table Tennis/Function Room and its equipment.
10. Users shall comply with the instructions given by the Manager. The Manager reserves the right to refuse admittance for any person who breaches any of the rules or causes nuisance or danger to other Clubhouse users.
11. The Manager reserves the right to amend the rules and regulations without prior notice.
12. The Manager reserves the right to suspend the Table Tennis/Function Room at its absolute discretion without prior notice.
13. Users shall be solely responsible of their personal belongings. The Manager and its agents shall not be responsible for any loss, death, injury or damage arising out of or in connection with using the facilities.

## 乒乓球室 / 宴會廳使用守則

1. 開放時間為每日上午六時三十分至晚上十時三十分。
2. 乒乓球使用上限人數為八人。使用此設施房作其他用途時的上限人數為五十人。本管理公司有權控制進入或使用本場地之人數。
3. 訪客必須由業戶全程陪同下方可使用。十二歲或以下之兒童，須在成人陪同下方可進場。
4. 業戶必須預訂場地設施方可使用，預訂服務將會採取先到先得的政策。
5. 除乒乓球外，不可在場內進行其他球類或羽毛球等活動。
6. 除非得到本管理公司批准，否則不得在乒乓球室提供訓練服務。
7. 使用此設施房作乒乓球外的其他用途，須遵守獨立的宴會廳守則，業戶預訂場地設施時管理公司會提供有關資料。
8. 請保持清潔、整齊及小心使用各項設施。
9. 場地及場內一切設施及器材若有任何損毀/遺失/弄污等，使用者須負全責，並須繳付有關維修/更換/清潔費用。
10. 使用者必須遵守管理公司職員之指示。管理公司有權拒絕任何違反上述守則或騷擾或危害其他會所使用者的人士進入。
11. 管理公司保留隨時更改上述守則之權利而無須預先另行通知。
12. 管理公司保留隨時暫停開放乒乓球室/宴會廳之權利而無須預先另行通知。
13. 應小心看管個人財物。任何人士使用本設施時，引致或造成任何損失、死亡、損傷或損毀，本管理公司概不負責。